TO: College of Education & Human Services Faculty
FROM: Research, Service, and Professional Development Committee
RE: Nominations and Applications for 2016 Outstanding Researcher Award
DATE: February 22, 2016

Previous Winners of the CEHS Outstanding Researcher Award


Description of and Time Period for the Award. Each year, the RSPD Committee may select one faculty member to receive this award. The award is given for outstanding research and scholarly activity by a faculty member in the College of Education & Human Services during the reporting period covered by the award. For the year 2016 award, the period is January 1, 2014 through December 31, 2015. ANY MATERIALS PUBLISHED OUTSIDE OF THIS TIME FRAME WILL NOT BE CONSIDERED. The award amount is $3000. (This award is to be distinguished from the WVU Benedum Awards, which are normally given for career-long research records.)

Definition of Excellence in Research. Examples of research and scholarly activity include the following: developing new information, critically examining new and/or old information, and writing scholarly manuscripts that get published as articles, chapters, or books or externally funded grant proposal(s) with substantial research potential that get funded during the time period for the award. These examples are not exhaustive. For these examples and similar work, the report(s) of the research must be intended for a professional audience and must be available through publication in a book, a refereed
Eligibility for Award. Tenured, tenure-track, research-equivalent, and clinical faculty in the College of Education & Human Services are eligible for the Outstanding Researcher Award, which is given without regard to departmental or disciplinary affiliation, core area, or type of research and scholarly activity. In all cases, the contribution must list West Virginia University as the nominee’s academic affiliation, no matter where the research and/or publication had been completed.

Nomination Procedures. Please nominate any colleague(s) that you feel would be a good candidate for this award: Use the attached nomination form and submit a hard copy to Rosemary Hriblan in the Deans Office no later than 4:30 pm, Monday, March 7, 2016. Nominees will be invited to submit an application in electronic form and hard copy (due to Rosemary Hriblan (Rosie.Hriblan@mail.wvu.edu) by 4:30 pm, Wednesday, March 23, 2016) that contains the applicant’s support documentation. A faculty member may also submit an application without having been nominated by a colleague, in which case the faculty member first will need to submit a form nominating him/herself (due to Rosemary Hriblan no later than 4:30 pm, Monday, March 7, 2016).

If you have any questions, please ask Melissa Luna (RSPD Committee Chair) or a member of the RSPD Committee (Bernard Jones, Gayle Neldon, DJ Hendricks, Allison Swan Dagen, George Mamboleo, and Bobbie Warash).

Application Procedures.

1. The following rules apply: (a) the same contribution cannot be resubmitted for an Outstanding Research Award after it has earned this award, and (b) a co-authored contribution can earn only one Outstanding Researcher award. For a co-authored contribution, one author may be nominated for this award or co-authors may be nominated separately for this award. Nominations can be made by using the attached nomination form.

2. Eligible faculty members may be nominated for an award in three ways:
   (a) They may be nominated by another member of the faculty at West Virginia University, College of Education and Human Services;
   (b) They may be nominated by a departmental committee charged with making such nominations; or
   (c) They may nominate themselves.

In the first two cases, faculty members will be notified by the College of their nomination and of the deadline for submitting their applications. In the case of self-
nomination, the faculty member should submit his or her materials to the Office of the Dean by the deadline for receipt of completed applications. The full application materials must be submitted electronically to Rosemary Hriblan, as well as in hard copy (1 hard copy is sufficient).

3. The full application must include the following materials:

(a) A portfolio of no more than 25 pages to Rosemary Hriblan, 802 Allen Hall, by March 23, 2016. The RSPD Committee will then review the portfolios.

The portfolio should provide a narrative of the work to be considered for the award. The narrative should be no longer than 5 pages. The narrative should document the context and importance of the research. This should include a discussion of the nature and scope of the scientific or social problem addressed, previous related works published by the nominee, the place of the research in the development of critical trends in the discipline, the reason for considering the research outstanding, documentation of the quality of the research such as favorable reviews, impact factors of journals, # of peer review cycles, and whether or not grants applied for were funded.

Please note that for publications, grants, etc. in which the nominee is NOT the first author: The nominee’s contribution must be clearly described in the narrative. The clarity of this narrative is extremely important for the committee in determining the scope and quality of the applicant’s work.

The remaining 20-23 pages should include evidence/artifacts that support the information presented in the narrative.

(b) An updated curriculum vita.

4. The College of Education and Human Services Research, Service, & Professional Development (RSPD) Committee will select the outstanding researcher nominee and forward his/her name and supportive materials to the dean. The final decision will be made by the College of Education and Human Services Dean. A single Outstanding Researcher Award may be given in any given year; however, if no candidate is deemed worthy of the award, the Committee or the Dean may choose not to select an awardee for that year.

(Nomination form follows.)
CEHS 2016 Outstanding Researcher Award Nomination Form

Please return hard copy nomination forms to Rosemary Hriblan in the Dean’s Office (8th floor Allen Hall). Please submit your nomination no later than Monday, March 7, 2016, at 4:30 PM.

Date: ____________________

Your name: ____________________

Email Address: ____________________

Name and department of the faculty member you are nominating:
_____________________________________________________________________

I am nominating this faculty member/myself due to excellence in the following area(s): (Please check all that apply.)

___ Has published refereed manuscript/s that extend/s the boundaries of knowledge in the relevant discipline.

___ Has published book/s or chapter/s therein.

___ Has received an externally funded grant with significant research potential.

___ Other __________________________

Describe in 2-3 sentences your reason for nominating the individual/yourself:
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________

___________________________________________________________

___________________________________________________________